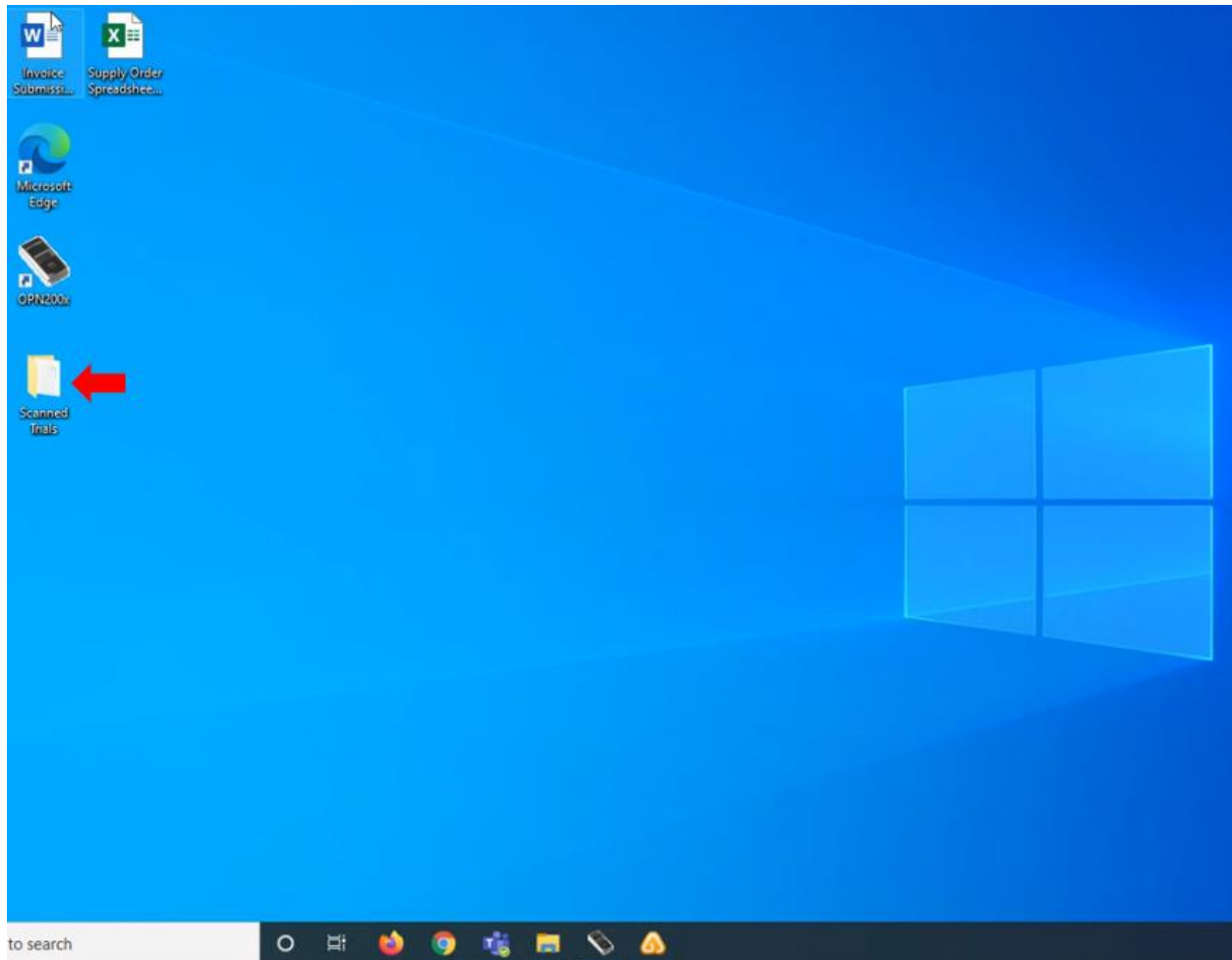


# How to Delete Scanned Trials

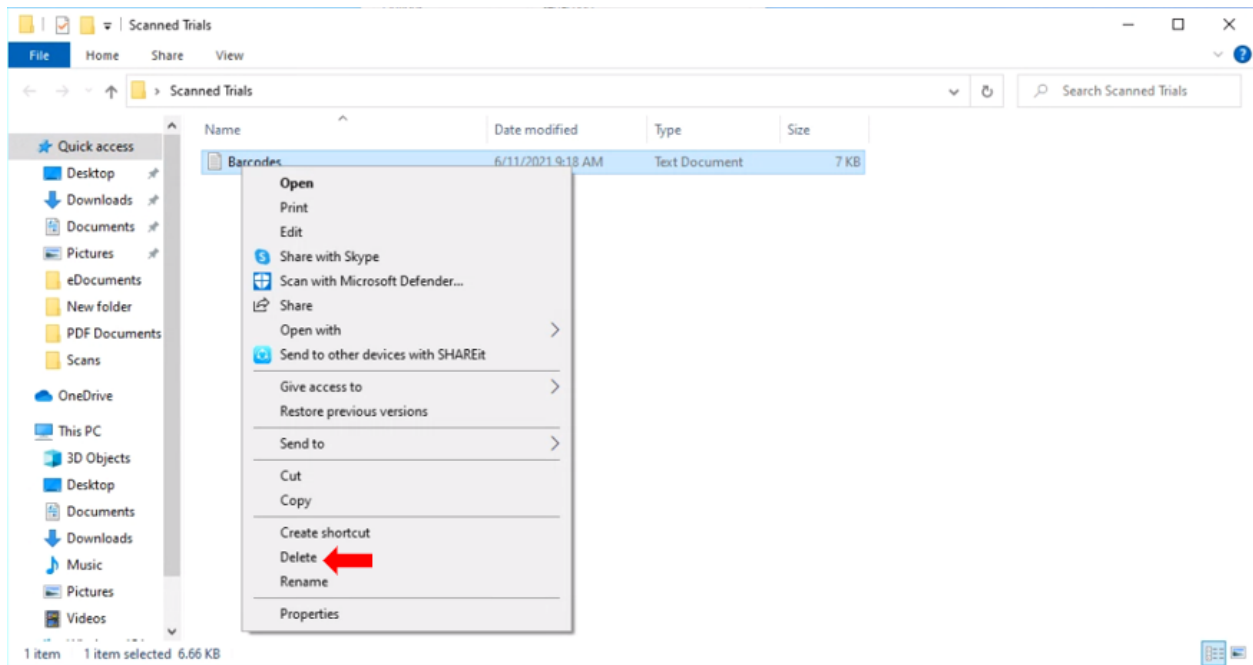
Once you have submitted your scanned trials order, you will need to ensure that you delete the trials off your desktop and your scanner. By deleting the scanned trials in both places, you will ensure that you will not receive any duplicate trials when you order trials again. Please see the below documentation on how to successfully delete scanned trials.

On your desktop you will need to delete the Barcodes file out of your Scanned Trials folder.

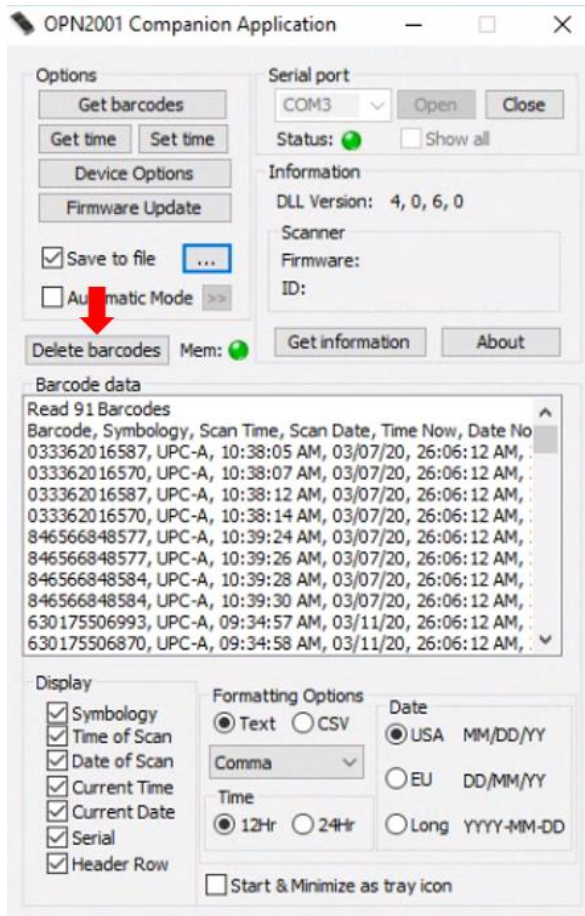
First, open the **Scanned Trials** folder on your desktop as shown below.



Once the Folder is open right click on the **Barcodes** file and click **Delete**.



Next on your desktop you will also need to delete the trials off the OPN200 software by clicking **Delete barcodes**. Please ensure the scanner is still plugged into the computer.



Once you click **Delete barcodes**, you will receive a pop up as shown below. From here you will click **Yes**.

Warning



This option will delete all data from the OPN-2001. Displayed data and data saved to file is not affected. This action is not reversible.

Do you wish to proceed?



Yes

No

Cancel

\*Please note that the trials will still appear on the screen until you unplug the scanner and reupload new trials.